

St Catherine's Convent

The Highway Road, Florida. Gauteng
PO Box 2166, Florida Hills 1716



Tel: 010 880 8270
Lucy.Gombart@stcatherines.co.za
Elize.Serrao@stcatherines.co.za

Parent Declaration Form 2023

I am the Parent of _____ Grade _____.

I have read and understand the policies of St Catherine's Convent ("the School") as published by the School. I acknowledge that the policies are published on the D6 Communicator.

1. It is a condition of annual application for enrolment to the School that this form is completed and that a hard copy is completed and returned to the Bursar's Office. Failure to do so by the tenth school day of the last term (**Wednesday 25 October 2023**) will result in my child being excluded from attendance in the **2024 academic year**.

POLICIES OF THE SCHOOL

2. I agree to abide by all the School's policies and I take specific note of the Debtors Policy, the Parent Declaration and Contract of Enrolment and the Annual Fees Booklet as well as any other policies that may be adopted from time to time by the School.
3. I hereby undertake to abide by, and comply with, all the policies, rules and regulations of the School, and I hereby acknowledge that it is incumbent upon me to familiarise myself with all the policies and rules and regulations pertaining to the School.
4. I acknowledge that I am responsible for my child at all times whether on the property of the School or not. I am also responsible in toto for my child immediately before/after the published starting/finishing times of any school activity/event/function and/or representing the School in any capacity.
5. I will ensure that, and enable my child referred to above to abide by all policies, rules and regulations applicable to her.

DISCLAIMER

6. I acknowledge that the School does not take any responsibility for any theft or loss of, or damage or destruction to any property of whatever nature (including school clothing, sporting equipment, books, electronic equipment, etc.) brought onto the School premises by my child.

PAYMENT OF FEES AND EXTRAS

7. I hereby assume absolute responsibility (and in the case of co-signatories bind myself jointly and severally) for the payment of all Fees, Additional Charges and/or Services and Fund Surcharges and/or any items referred to in the Annual Fees Booklet as incurred as a result of my child referred to above.
8. I acknowledge that Fees are payable either annually in advance by the second last business day of December, or monthly over a twelve month period from January to December.
9. I acknowledge that any Additional Charges and/or Services and Fund Surcharges invoiced to the school fee account, are payable monthly on presentation of invoice.
10. I acknowledge that should any one instalment payable in terms hereof not be paid on due date, then the whole balance outstanding shall immediately become due and payable by me.

St Catherine's Convent

The Highway Road, Florida. Gauteng
PO Box 2166, Florida Hills 1716



Tel: 010 880 8270
Lucy.Gombart@stcatherines.co.za
Elize.Serrao@stcatherines.co.za

11. I choose the residential address set out in the Student Enrolment Form as my domicilium citandi et executandi for the service on me by the School of all notices, processes and other communications.
12. I hereby agree in terms of section 45 of the Magistrates' Courts Act No 32 of 1944 that the School shall, at its option, be entitled to institute any legal proceedings for the recovery of any monies owing by me to the School in any Magistrates' Court having jurisdiction in respect of such proceedings in terms of Section 28 of that Act.
13. I acknowledge that a term's notice in writing or the equivalent fee is required before the withdrawal of my child from the School.

GENERAL

14. I confirm that all the particulars that I may furnish, or that have been furnished on the Student Enrolment Form are, to the best of my knowledge and belief, true and accurate.
15. I hereby declare that the information contained in the Parent Declaration Form is true and correct and that I understand the contents hereof.
16. I undertake to advise the School in writing of any changes to the details included in the Student Enrolment Form as soon as possible.
17. I hereby authorise the School, or their agent, to make any credit checks as they may deem necessary.
18. I hereby authorise the School to seek any medical attention, which my child may require, where the family doctor or I cannot be contacted, but I understand that it is my responsibility to be available at all times and especially on days that my child participates in sporting events in case my child needs medical care.

It is a condition of attendance at the School that I submit this parent declaration form, duly signed for inclusion in my child's profile. The Board will consider this declaration null and void if this document is altered in any way and therefore my child will not be able to continue at the School in 2023.

Signed at _____ on this _____ day of _____ 2023.

Parent / Guardian 1 _____

Parent / Guardian 2 _____

Accepted on behalf of the School on this _____ day of _____ 2023.